

**MINUTES OF MEETING
SUMMERSTONE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Summerstone Community Development District held a Regular Meeting on November 19, 2021 at 10:00 a.m., or immediately following the adjournment of the Silverado CDD and Avalon Park West CDD meetings, at the Avalon Park West Amenity Center, 5060 River Glen Boulevard, Wesley Chapel, Florida 33545.

Present were:

Mary Moulton	Chair
Christian Cotter	Vice Chair
Ryan Zook (via telephone)	Assistant Secretary
Raymond Demby	Assistant Secretary

Also present, were:

Cindy Cerbone	District Manager
Jamie Sanchez	Wrathell, Hunt and Associates LLC (WHA)
Jere Earlywine	District Counsel
Barry Mazzoni	Operations Manager

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 11:41 a.m. Supervisors Cotter, Moulton and Demby were present, in person. Supervisor Zook was attending via telephone. Supervisor Vincent was not present.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

Consideration of Clearview Land Design, P.L., Proposal for Preparation of 20-Year Stormwater Needs Analysis

Ms. Cerbone stated that the District Engineer planned to subcontract this work out to Ms. Tonya Stewart, at Stantec Consulting Services Inc. At the next meeting, or sometime early

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next year, Ms. Stewart would present a proposal for all the CDD’s that share common Board Members. This item would remain on the agenda.

The agenda item title would be changed to “Consideration of Clearview Land Design, P.L., Subcontract Proposal to Stantec Consulting Services, Inc., for Preparation of 20-Year Stormwater Needs Analysis”.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2022-01, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2020 and Ending September 30, 2021; and Providing for an Effective Date

Ms. Cerbone presented Resolution 2022-01. She reviewed the proposed Fiscal Year 2021 budget amendment and noted the adjustments to certain line items, which was necessary because some expenses exceeded budget; this amendment would avoid a finding in the audit. Going forward, since the Agreement with the HOA was executed, the “Electricity” line item expense would be transferred to the HOA budget and no longer appear in the CDD budget.

On MOTION by Mr. Demby and seconded by Mr. Cotter, with all in favor, Resolution 2022-01, Relating to the Amendment of the Annual Budget for the Fiscal Year Beginning October 1, 2020 and Ending September 30, 2021; and Providing for an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Approval of October 29, 2021 Regular Meeting Minutes

Ms. Cerbone presented the October 29, 2021 Regular Meeting Minutes.

On MOTION by Mr. Cotter and seconded by Mr. Demby, with all in favor, the October 29, 2021 Regular Meeting Minutes, as presented, were approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *KE Law Group, PLLC.*

There was no report.

B. District Engineer: *Clearview Land Design, P.L.*

There was no report.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE:** *December 17, 2021 at 10:00 A.M., or immediately following the adjournment of the Silverado CDD and Avalon Park West CDD meetings*
 - **QUORUM CHECK**

Ms. Cerbone reported that the Amenity Center meeting location would be temporarily unavailable for the December 2021 and January and February 2022 CDD meetings.

The Board directed Ms. Cerbone to change the meeting location to the New River CDD Clubhouse and, if any of the dates are not available, she should find an alternate location and advertise accordingly, subject to the Chair’s approval.

Ms. Cerbone stated that Mr. Demby would not attend the December meeting. She noted that the December meeting might be cancelled, if there are no urgent matters to address.

Ms. Cerbone asked Mr. Mazzoni to provide HOA Staff contact information to the CDD. Mr. Mazzone stated he would email the information. He noted that Ms. Debbie Lacroix is transitioning to be the new CDD Field Operations Manager but he would continue to be a resource to her and the CDD, if needed.

SEVENTH ORDER OF BUSINESS

Board Members’ Comments/Requests

There were no Board Members’ comments or requests.

EIGHTH ORDER OF BUSINESS

Public Comments

There were no public comments.

NINTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Ms. Moulton and seconded by Mr. Demby, with all in favor, the meeting adjourned at 11:45 a.m.



Secretary/Assistant Secretary



Chair/Vice Chair